

# VILLAGE OF SAVONA

15 McCoy Street  
Savona, NY 14879

**MAYOR** - Brian C. Scott

**TRUSTEES** - Mary Finch  
Tina Carson  
Carl Peters Jr.  
Chris McCann

Minutes for April 15, 2021

The Village of Savona Board of Trustees held its regular monthly board meeting on Thursday, April 15, 2021 at 6:00 p.m. in the Village Hall at 15 McCoy Street, Savona.

**PRESENT:** Mayor Brian Scott,  
Trustee Mary Finch  
Trustee Carl Peters Jr.  
Trustee Tina Carson  
Clerk Susan Thorne  
Treasurer Tammie Nelson  
Village Attorney Elizabeth Oklevitch

**ABSENT:** Trustee Chris McCann

**OTHERS PRESENT:** Jessica Stevens

The meeting was called to order by Mayor Scott at 6:03 p.m.

## **PUBLIC HEARING:**

Proof of Notice having been furnished, the Public Hearing on the 2021-2022 GENERAL FUND AND WATER FUND BUDGETS was called to order by Mayor Scott at 6:04 p.m.

Two changes were made to the approved Preliminary 2021-2022 General Fund and Water Fund Budgets.

AIM funding that was in revenue account A3001 has been changed to the correct account A2750.

On the report from the Savona Fire Department, they will no longer filling local swimming pools. The revenue line for Unmetered Water Sales F2142 of \$900.00 has been removed and the Appropriated Fund Balance has been increased by \$900.00.

Mayor Scott opened up the hearing to public comments.

All persons desiring to be heard, having been heard, Trustee Peters Jr made a motion, seconded by Trustee Carson, and carried, all voting AYE to close the Public Hearing at 6:08p.m.

## **PUBLIC HEARING:**

Proof of Notice having been furnished, the Public Hearing on the CREATION OF A CAPITAL PROJECT STREET RESERVE FUND was called to order by Mayor Scott at 6:08 p.m.

The purpose of this fund is to create a reserve for future street repair projects

Mayor Scott opened up the hearing to public comments.

Resident Jessica Stevens of 67 W Lamoka Ave.

All persons desiring to be heard, having been heard, Trustee Carson made a motion, seconded by Trustee Finch, and carried, all voting AYE, to close the Public Hearing at 6:09p.m.

**PUBLIC SPEAKERS:**

Mayor Scott opened the floor to public speakers at 6:10 p.m.

Resident Jessica Stevens of 67 W Lamoka Avenue asked if the Village had any updated communication from Dalrymple Gravel. The board responded they have not.

Jessica Stevens asked if a permit had been issued for the property next to hers. A permit was issued to Michael Towner, 71 W Lamoka Avenue, on 3/28/2021. She was referred to Harvey Hollenbaugh for any further building questions.

Mayor Scott closed the floor to public speakers at 6:19 p.m.

**BUSINESS MEETING:**

**Minutes:** On motion of Trustee Finch and seconded by Trustee Carson, and carried, all voting AYE to approve the March 18, 2021 Regular Board Meeting Minutes.

On motion of Trustee Peters Jr and seconded by Trustee Carson, and carried, all voting AYE to approve the April 5, 2021 Organizational Meeting Minutes.

**Finance:** On motion of Trustee Carson, seconded by Trustee Peters Jr and carried, all voting Aye, **RESOLVED**, that the Clerk-Treasurer is hereby authorized to pay General Fund Abstract #11, Claims #327-358 totaling \$16,191.97 and Water Fund Abstract #11, Claims #344-358, totaling \$1,807.54.

On motion of Trustee Finch, seconded by Trustee Peters Jr and carried, all voting Aye, **RESOLVED**, that the Clerk-Treasurer is hereby authorized to make the budget transfers:

**General Fund:**

|          | <b>Debit</b> | <b>Credit</b> |
|----------|--------------|---------------|
| A1620.22 | \$2800.00    |               |
| A1620.45 |              | \$2800.00     |
| A8540.4  | \$3000.00    |               |
| A1325.4  | \$2500.00    |               |
| A1620.2  | \$500.00     |               |
| A1620.4  | \$500.00     |               |
| A5110.4  |              | \$6500.00     |
| A1420.1  | \$300.00     |               |
| A1420.1  | \$1000.00    |               |
| A1620.1  | \$1500.00    |               |
| A1110.4  | \$200.00     |               |

A5410.4 \$3000.00

**Water Fund:**

F5140.4 \$2000.00

F8684.4 \$2000.00

**BOARD REPORTS:**

**Trustee Peters Jr. –**

- The Fire department will not be filling swimming pools
- 2020 Citizen Award is going to Trustee Finch

**Trustee Carson –**

- The Memorial Day Parade is going forward and the Marching Band will be participating.
- Garbage Pick-Up is scheduled for May 14, 2021 and only for the residence inside the Village

**Trustee Finch –**

- The Campbell-Savona School Budget will go to vote on May 18, 2021
- Library news:
  - Take home crafts are available
  - Summer Reading is in the planning process

**Trustee McCann –**

- Absent

**Mayor Scott –**

- The Village is working to secure and purchase a truck for the Water Department
- Board Packets will be ready for the Trustees to pick-up on the Thursday prior to the board meeting for review
- Regular Board Meetings will be held on the first Mondays of the month starting May 2021
- Invoices will be due to the Treasurer on the Monday prior to the Board Meetings.
- EDU work is continuing
- Hero Banners are open, applications can be obtained from the website or from the Village Clerk
- Main Street Grant has been finalized and we are working on the next steps

**DEPARTMENT REPORTS:**

**Fire Department** - report for April 2021

No report, misplaced

**Court** -report for April 2021

No report, misplaced

**Code Enforcement Officer** – report for April 2021:

Building Permits Issued: 1

Complaints Investigated: 1  
Hours Involved for the Month:  
Septic Permits: 2

**Water Department** - report for April 2021:  
No report submitted

**Animal Control** - report for April 2021:  
Complaints:  
Strays:  
Action Taken:  
Seized:  
Running at large:

**Town of Bath** – No report submitted

On motion of Trustee Finch and seconded by Trustee Peters Jr, and carried, all voting AYE to accept the board and department reports as submitted.

|                        |                   |     |        |
|------------------------|-------------------|-----|--------|
| <b>ROLL CALL VOTE:</b> | Mayor Scott       | AYE |        |
|                        | Trustee Finch     | AYE |        |
|                        | Trustee Peters Jr | AYE |        |
|                        | Trustee Carson    | AYE |        |
|                        | Trustee McCann    |     | ABSENT |

Motion Carried.

**OLD BUSINESS:**

**Village Elections:** Mayor Scott thanked everyone for their help and congratulated Trustee Finch and Trustee Carson on their win.

**Garbage Pick Up:** Scheduled for May 14, 2021, residents need to have their garbage out the night before.

**Yard Sale Days:** Yard Sale Days are scheduled for May 1, 2021 in the Village.

**NEW BUSINESS:**

**Town of Bath Meeting:** Bath Town Board Assignment, Trustee Carson, May 10, 2021, 7:00 PM

**Street Reserve:** After Board discussion, Trustee Finch made a motion, seconded by Trustee Carson, all voting AYE, **RESOLVED** the Village of Savona will create a CAPITAL PROJECT STREET RESERVE FUND as follows:

**RESOLVED**, that pursuant to section 6-c (6-g) of the General Municipal Law, as amended, the Village of Savona Board of Trustees does hereby establish a capital reserve fund to be known as the Street Reserve Fund. The purpose of this Street

Reserve Fund is to accumulate monies to finance the cost of improvements and repairs to Village Streets.

The Village Treasurer is hereby directed to deposit and secure the monies of this Street Reserve Fund in the manner provided by section 10 of the General Municipal Law. The Village Treasurer may invest the monies in the Street Reserve Fund in the manner provided by section 11 of the General Municipal Law, and consistent with the investment policy of the Village of Savona. Any interest earned on the monies so deposited shall accrue to and become part of the Street Reserve Fund. The Treasurer shall account for the Street Reserve Fund in a manner, which maintains the separate identity of the cash and investments of the Street Reserve Fund.

Except otherwise provided by section 6-c [6-g] of the General Municipal Law, expenditures from this Street Reserve Fund shall be made only for the purpose for which the reserve fund is established. No expenditure shall be made from the Street Reserve Fund without the approval of the governing board.

|                        |                   |     |        |
|------------------------|-------------------|-----|--------|
| <b>ROLL CALL VOTE:</b> | Mayor Scott       | AYE |        |
|                        | Trustee Finch     | AYE |        |
|                        | Trustee Peters Jr | AYE |        |
|                        | Trustee Carson    | AYE |        |
|                        | Trustee McCann    |     | ABSENT |

Motion Carried.

**Disability Insurance:** After Board discussion, Trustee Finch made a motion, seconded by Trustee Carson, the Village of Savona will enroll in Disability Insurance for the Elected Officials as follows:

**WHEREAS,** the Village of Savona hereby elects, to cover all employees, elected and appointed officials with disability insurance; and

**WHEREAS,** the Village of Savona shall opt out of Paid Family Leave for all employees, elected and appointed officials;

**NOW, THEREFORE, BE IT RESOLVED,** that the Board of Trustees of the Village of Savona does hereby approve the foregoing and authorize that it became effective immediately after its passage and approval.

|                        |                   |     |        |
|------------------------|-------------------|-----|--------|
| <b>ROLL CALL VOTE:</b> | Mayor Scott       | AYE |        |
|                        | Trustee Finch     | AYE |        |
|                        | Trustee Peters Jr | AYE |        |
|                        | Trustee Carson    | AYE |        |
|                        | Trustee McCann    |     | ABSENT |

Motion Carried.

**Budgets: Adoption of the 2021-2022 General Fund and Water Fund Budgets**  
On motion of Trustee Carson and seconded by Trustee Peters Jr and carried, all voting Aye, BE IT RESOLVED THAT a resolution adopting a budget for the fiscal year commencing June 1 2021 and ending May 31, 2022, making the appropriations for the conduct of government of the

Village of Savona and establishing rates of compensation for officers and employees for such period and WHEREAS this board has met at the time and place specified in the notice of Public Hearing on the Preliminary Budgets and hear all persons desiring to be heard thereon:

NOW, THEREFORE BE IT RESOLVED, that the Preliminary Budget as amended and revised and as hereafter set forth is hereby adopted and that the several amounts stated in the column "adopted" in the General Fund and Water Fund be and hereby appropriated for the objects and purposes specified and salaries and wages stated in the Wage Schedule of such budget shall be and hereby fixed at the amounts shown therein effective June 1, 2021. The total appropriations for the Water Fund are \$221,841.03 with a water rate of \$50.00 plus \$4.00/1,000gal and \$21.00 per EDU. Total appropriations for the General Fund are \$402,274.46 with a tax rate of \$7.9241 per \$1000 assessed value. (Copy attached following this record.)

**ROLL CALL VOTE:**

|                   |     |        |
|-------------------|-----|--------|
| Mayor Scott       | AYE |        |
| Trustee Finch     | AYE |        |
| Trustee Peters Jr | AYE |        |
| Trustee Carson    | AYE |        |
| Trustee McCann    |     | ABSENT |

Motion Carried.

**Local Law 1 of 2021, Tax on Utilities:** Local Law 1 of 2021 was presented to the Board. Village Attorney Oklevitch suggested changes. After Board discussion, Trustee Carson made a motion, seconded by Trustee Peters Jr, all voting AYE, to go to Public Hearing at the next Regular Board Meeting, May 17, 2021 at 6:00 p.m. for Local Law 1 of 2021, Tax on Utilities

**ROLL CALL VOTE:**

|                   |     |        |
|-------------------|-----|--------|
| Mayor Scott       | AYE |        |
| Trustee Finch     | AYE |        |
| Trustee Peters Jr | AYE |        |
| Trustee Carson    | AYE |        |
| Trustee McCann    |     | ABSENT |

Motion Carried.

**Unpaid Water:** On motion of Trustee Finch and seconded by Trustee Carson, and carried, all voting AYE, RESOLVED, to approve the relevy of the following water bills totaling on the June 1, 2021 Village of Savona Real Property Tax Bills.

| Tax Map Number | Account Number | Name of Property Owner | Address | Reason | Amount |
|----------------|----------------|------------------------|---------|--------|--------|
|----------------|----------------|------------------------|---------|--------|--------|

|                   |     |                       |         |
|-------------------|-----|-----------------------|---------|
| 190.20-01-003.000 | 4   | Northway, Patrick     | 296.70  |
| 190.20-01-005.000 | 381 | Paul, Cale            | 336.90  |
| 190.20-01-006.000 | 7   | Dilly, Walter         | 296.70  |
| 190.20-01-032.000 | 32  | Rider, Darlene        | 220.80  |
| 191.13-01-007.120 | 362 | Saia, William         | 1334.46 |
| 191.13-01-015.000 | 49  | Cervoni, Charles      | 714.04  |
| 191.13-01-016.000 | 50  | Beebe, Steven         | 783.09  |
| 191.13-01-026.000 | 424 | Wright, Scott         | 1054.47 |
| 191.13-01-041.000 | 432 | Getty Leasing         | 1203.30 |
| 191.13-01-045.000 | 69  | Wood, Harvey          | 783.09  |
| 191.13-01-060.200 | 433 | Tyler, Leonard        | 365.70  |
| 191.14-01-009.000 | 353 | Comstock, Christopher | 227.70  |
| 191.14-01-034.000 | 413 | Ayers, Brandi Lyn     | 489.92  |
| 191.14-01-035.000 | 109 | Soles, Aaron          | 338.00  |
|                   | 389 | Soles, Aaron          | 220.80  |
| 191.14-01-045.000 | 119 | Cornerstone Homes     | 286.14  |
| 191.14-01-070.000 | 397 | Demonstroy, Jeffery   | 783.09  |
| 191.14-01-081.000 | 392 | McLaughlin, Derek     | 296.70  |
| 191.14-01-082.000 | 153 | Potter, Alton         | 400.94  |
| 191.17-01-008.000 | 162 | Muller, Steve         | 296.70  |
| 191.18-01-003.000 | 371 | Gallipeau, Ralph      | 635.34  |
| 191.18-01-013.000 | 178 | Simms, April          | 432.15  |
| 191.18-01-015.000 | 180 | Robinson, Kevin       | 469.30  |
| 191.18-01-021.000 | 427 | Kelly, Marvin         | 1019.17 |
| 191.18-01-037.000 | 198 | Gurnsey, Mark         | 296.7   |
| 191.18-01-043.000 | 203 | Potter, Brian         | 296.7   |
| 191.18-01-047.000 | 208 | VanHousen, David      | 220.8   |
| 191.18-01-054.000 | 357 | Rader, Jeffrey        | 782.95  |
| 191.18-01-064.000 | 226 | Simpson, Nickole      | 865.96  |
| 191.18-01-071.000 | 396 | Nicols, Carla         | 310.28  |
| 191.18-01-        | 234 | Soporowski, Timothy   | 479.05  |

|            |     |                |                  |
|------------|-----|----------------|------------------|
| 072.000    |     |                |                  |
| 191.18-01- |     |                |                  |
| 089.100    | 249 | Tyler, Yvonne  | 472.81           |
| 206.05-01- |     |                |                  |
| 005.000    | 369 | Hasty, Derrick | 25.8             |
|            | 429 | Isaacs, Carol  | 93.54            |
|            |     |                |                  |
|            |     |                | <b>\$</b>        |
|            |     |                | <b>12,430.80</b> |

**ROLL CALL VOTE:**

|                   |     |        |
|-------------------|-----|--------|
| Mayor Scott       | AYE |        |
| Trustee Finch     | AYE |        |
| Trustee Peters Jr | AYE |        |
| Trustee Carson    | AYE |        |
| Trustee McCann    |     | ABSENT |

Motion Carried.

**eCode Agreement:** The proposal has been received.

**Sexual Harassment Webinar:** This is an annual certification that all village employees and elected officials must take. Once complete, please submit a copy of the certificate to the Clerk.

If training is taken elsewhere, please submit a copy of the certificate.

**Hazard Mitigation Plan:** Village Attorney Elizabeth Oklevitch stated that there are grant monies available for updates every 5 years. The Village of Savona should join so they can be eligible for these funds. She will look into more information and suggested we place on May meeting agenda.

**ADJOURNMENT**

On motion of Trustee Peters Jr and seconded by Trustee Finch, and carried, all voting AYE to adjourn the Regular Board Meeting at 7:09 p.m.

Respectfully Submitted

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Susan Thorne  
Village Clerk