

# VILLAGE OF SAVONA

15 McCoy Street  
Savona, NY 14879

**MAYOR** - Brian C. Scott

**TRUSTEES** - Mary Finch  
Tina Carson  
Carl Peters Jr.  
Chris McCann

Minutes for August 23, 2021

The Village of Savona Board of Trustees held its regular monthly board meeting on Monday, August 23, 2021 at 6:00 p.m. in the Village Hall at 15 McCoy Street, Savona.

**PRESENT:** Mayor Brian Scott  
Trustee Mary Finch  
Trustee Carl Peter's, Jr.  
Trustee Tina Carson  
Trustee Chris McCann  
Clerk Susan Thorne  
Treasurer Tammie Nelson  
Attorney Elizabeth Oklevitch

**OTHERS PRESENT:** Kelly Fitzpatrick, Steuben County Legislation  
Judge Michael Horton, Justice Court  
Richard Hill, 48 East Lamoka Avenue  
Hal Bailey, 509 Wolf Run

The meeting was called to order by Mayor Scott at 6:01 p.m.

## **PUBLIC HEARING:**

Local Law Numbered #2 of the year 2021, of the Village of Savona entitled "Outdoor Burning Law."

Mayor Scott opened the floor to public speakers at 6:02 p.m.

Richard Hill, of 48 East Lamoka Avenue, Savona, made a statement that he was happy that we will now have a local law regarding outdoor burning.

All persons desiring to be heard, having been heard, Trustee Finch made a motion, seconded by Trustee Peters, Jr., and carried, all voting AYE, to close the Public Hearing at 6:04 p.m.

## **PUBLIC SPEAKERS:**

Mayor Scott opened the floor to public speakers at 6:05 p.m.

There were no comments.

Mayor Scott closed the floor to public speakers at 6:06 p.m.

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## **BUSINESS MEETING:**

### **Minutes -**

On motion of Trustee Peters, Jr. and seconded by Trustee McCann, and carried, all voting AYE to approve the July 19, 2021 Regular Board Meeting Minutes.

### **Finance –**

**Payment** of Abstract #3 General Fund \$22,231.87 and Abstract #3 Water Fund \$ 2,967.60, Budget Amendment for Park Security Deposits

On motion of Trustee Peters, Jr., and seconded by Trustee Finch and carried, all voting AYE, **RESOLVED**, that the Treasurer is hereby authorized to Pay General Fund Abstract #3, Claims #495-542, totaling \$22,231.87 and Water Fund Abstract #3, Claims #495-535, totaling \$2,967.60.

<b>ROLL CALL VOTE:</b>	Mayor Scott	AYE
	Trustee Finch	AYE
	Trustee Peters, Jr.	AYE
	Trustee Carson	AYE
	Trustee McCann	AYE

Motion carried.

**Proposed Budget Amendment** – Add appropriation account A7110.42 with a budget line of \$500.00, to allow for Pavilion Rental Deposit reimbursements.

No need to increase the Appropriated Fund Balance as these are reimbursements for monies paid as a deposit. The revenue line will increase to show the money coming into the budget.

Mayor Scott asked if there were any further comments.

No further comments.

On motion of Trustee Finch, and seconded by Trustee Carson and carried, all voting AYE, **RESOLVED**, that the Treasurer is hereby authorized to make the budget transfers.

<b>ROLL CALL VOTE:</b>	Mayor Scott	AYE
	Trustee Finch	AYE
	Trustee Peters, Jr.	AYE
	Trustee Carson	AYE
	Trustee McCann	AYE

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Motion carried.

## **BOARD REPORTS:**

### **Trustee Peters, Jr. –**

- The passing of Chief Steve Beebe was a big transition for the Fire Department. He and Trustee McCann will facilitate to the new Chief. Chief Beebe did a great job, he will be sorely missed.
- Keys for the pavilion at the Village Park. He made 17 copies of the key for the Fire Department and a backdoor key for Trustee McCann.

### **Trustee Finch –**

- Library event, Sam Pallet Band on Saturday, 8/21/2021 went well.
- Community members are still wondering about Empire Cable coming into Savona. She called them and their reply is “Still working on it.”
- String quartet from Orchestra of the Southern Finger Lakes will be playing at the Library on Saturday, August 28, 2021 outside of the library. They have set music to the story of Ferdinand the Bull and will have a narrator.

### **Trustee Carson –**

- House on Manning Street mowed lawn and picked-up some of their trash.

### **Trustee McCann –**

- Weekends at the Village Park, everyone has enjoyed themselves.
- No bee issues
- Picked-up garbage at the 4 corners
- Shattered glass at bus stop, not sure how it happened. Is now taped off and will be fixed.

### **Mayor Scott -**

- 7 Hero banners received and we will be contacted when they are ready to go up.
- Fire Proof File Cabinet – We bought to replace one of the cabinets in the file room. We will be cleaning out our cabinet that is currently holding local laws and personnel files, reorganize and place in fire proof file cabinet.
- Tables for Village Hall – the Election Committee has requested more tables and chairs for election day. We would purchase light weight tables and chairs and them and leave them in the closet for future use.
- Elliot Construction – he is ready to start the job, just waiting for the materials to arrive. He thinks it will be another 2 weeks.
- Two Days with the Auditors. These are auditors we asked to come in and review. We hope to have a report from them by September but could be by October or November.
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Will work with Tammie on reserve accounts. Tammie stated that it was more involved than they expected. Nothing was organized and put in right accounts.

- Fire Department Financial Meeting and Budget – Mayor Scott and Tammie met with Trustee Finch, Jody Graham, Carl Overheiser and Scott Phenes to go over their budget with them. They went through last year’s budget book. Tammie told them if they had any questions to call her anytime. Trustee Peters, Jr. stated the Fire Department representatives really appreciated it.
- Town of Bath Fire Department Contract Letter – Received letter that they will begin their budget process for 2022 in August, and would like us to submit our funding request prior to August 20, 2021 for the Savona Fire Department. Mayor Scott wrote a letter to Ron Smith, Supervisor, Town of Bath, regarding our proposal.
- Town of Bath Monthly Meeting – Chris Comstock, owner of the Bison Farm, requesting to be hooked-up to water system. They approved but will need a copy of his plans.
- Stop Signs – Received an email from James Risley, Associate Engineer, Public Works of Steuben County regarding materials to update the Eagle Valley Road, Grove Street and West Lamoka Avenue intersection. Attached is a list of costs for signs, strips, solar lights and replacing of a post. He would help in replacing. These are only recommendations, see his letter and list of sign materials and costs in your packet. By doing this it would cover the Village and bring more attention. Board of Trustees all agreed to have this done. Mayor Scott will see what can be done.
- Building Maintenance List – Exterior doors need sandblasting and repainted; Repair eaves in front of Village Hall; Paint exterior of Village Hall and trim, meeting room, ceiling in Code Enforcement office, ceilings in hallway and the bathrooms; Replace wood on ramp; Replace faucets, mirrors and vanities in bathrooms; Desk in Clerk’s office. Mayor Scott asked everyone to review list and bring back with suggestions, to the next monthly meeting. Carl may know someone who can do the work.
- Crestwood Communication – Mayor Scott wrote a letter of appreciation of their donation to put towards the expense of road repairs for the intersection of W. Lamoka Avenue and Eagle Valley Road in the Village of Savona and to let them know repairs will start week of August 16, 2021. He also told them that the expenses were more than he thought they would be and would they be able to donate more money. As of today, he has not received a response from his letter.
- Door Handles on the Pavilion
- OSC Webinar
- Death Certificate – Mayor Scott and Tammie had to go on-line to get the death certificate that was needed by local funeral home.
- Picked-up Fire Department check at Sprague’s from Mike Austin’s fire. Trustee Peters, Jr., Jody Graham agreed that the \$2,100.00 should go back to Village of Savona general fund.

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- Safe for Village Hall – Current safe does not shut.
- Woodhull / Jasper Fundraiser – A conversation with Mike Horton, and Bob Matthews talked about the Community/Village and Fire Department having a fundraiser for them and dividing the profits between the two towns. Possibly have a chicken BBQ or “Fill the Boot.” Board of Trustees like the boot idea. Get an organization like the girls’ soccer team from Campbell-Savona Central School, or Student Council involved. One suggestion of what to do with the money raised was give them Lowes and Home Depot gift cards. We will put something together for Labor Day, Friday, Saturday and Sunday. There will be a lot of traffic then. Will be at the four corners in Savona. Will place posters around to let people know what we will be doing. Let him know who can volunteer that weekend. Trustee McCann stated the Fire Department would probably help. Trustee Finch said she would help. If you would like to donate, drop off to Clerk’s office.
- Purchasing Stamps before they go up in price – all agreed that it would be a good idea to do. Stamps for the Office – Stamps are going up this Saturday, 8/28/2021. Should we go ahead and buy extra stamps. We have water bills to send out in September. All agreed to have Clerk buy more regular and postcard stamps before Saturday.

Mayor Scott asked if any further comments.

No further comments.

## **DEPARTMENT REPORTS:**

**Fire Department** – report for July 2021:

- Automatic Alarm: 1
- Hazardous Conditions: 5
- EMS: 15
- Mutual Aide: 13

Total Calls for July: 34

Total Calls to Date: 187

Mutual Aide Given: Addison – 1, Bath – 1, Campbell - 5 , & Thurston - 6

Mutual Aide Received: 3

Campbell 7/2 EMS, Campbell 7/22 EMS & Campbell 7/22 EMS

Average Response: 3.5 Minutes

Calls in Village: 9

Calls in Town: 12

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## **Water Department** – Report for July 2021

No report submitted

## **Court** – Report for July 2021

Received Cases: 22

Closed Cases: 20

Amount Reports: \$5,093.00

## **Animal Enforcement** – Report for July 2021

- Rabie Clinic – 41 Animals Vaccinated (dogs & cats)

## **Code Enforcement** – Report for July 2021

- Complaints: 2
- Permits Issued: 2
- Application for Permit: 1
- Hand delivered papers to 4 Manning Street. Sara Boldin was there and talked to her about trash and grass. Rendil Hyer is renting the house

## **Town of Bath** – Report for July 2021

## **Clerk Report** – Report for July 2021

## **Treasurer Report** – Report for July 2021

On motion of Trustee Finch, and seconded by Trustee Peters, Jr. and carried, all voting AYE to accept the board and department reports as submitted.

<b>ROLL CALL VOTE:</b>	Mayor Scott	AYE
	Trustee Finch	AYE
	Trustee Peters, Jr.	AYE
	Trustee Carson	AYE
	Trustee McCann	AYE

Motion carried.

## **OLD BUSINESS:**

- **Cannabis Local Law** – a draft is in your packets for Board to review. Schedule to bring back for discussion at the September Board Meeting. Will schedule a Public Hearing for October. We need to make a decision by November.

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- **Property Maintenance Law** – A draft is in your packets for Board to review. Will bring back to discuss at the September Board Meeting. Will schedule a Public Hearing for October.
- **Terms of Office Local Law** – Local Law Numbered #3 of the year 2021, of the Village of Savona entitled “Extended Terms of Office.” A Local Law extending the terms of office of Mayor and all Trustees from two years to four years and providing that general Village Elections shall be held biennially in even numbered years. This has been filed with New York State.
- **Open Burning Law** – Local Law Numbered #2 of the year 2021, of the Village of Savona entitled “Outdoor Burning Law.”

On motion of Trustee McCann, and seconded by Trustee Carson, and carried, all voting AYE to approve “Outdoor Open Burning” Local Law Numbered #2.

<b>ROLL CALL VOTE:</b>	Mayor Scott	AYE
	Trustee Finch	AYE
	Trustee Peters, Jr.	AYE
	Trustee Carson	AYE
	Trustee McCann	AYE

Motion carried.

- **Village Hall Boiler** – Mayor Scott spoke to Doug Kapral and Mayor Scott will get a quote. Doug stated he can help put in the boiler as long as it is the same as ID Booth would put in. Doug can do this for \$2,000.00, whereas, the other companies may cost more.

On motion of Trustee McCann, and seconded by Trustee Finch and carried, all voting AYE to

<b>ROLL CALL VOTE:</b>	Mayor Scott	AYE
	Trustee Finch	AYE
	Trustee Peters, Jr.	AYE
	Trustee Carson	AYE
	Trustee McCann	AYE

Motion carried.

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## NEW BUSINESS:

- **Town of Bath Meeting:** Bath Town Board Assignment, Trustee Finch, Monday, September 13, 2021, 7:00 p.m.
- **Girl Scouts, Troop 60586.** Thanked Town Board for their generosity for letting them hold their meetings at the Town Hall. Scout Leader, Caitlin Pionessa is requesting permission to have meetings again at Village Hall in September, starting after Labor Day. They need to change the day they meet due to other commitments. Currently meet on 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays. Their meeting times are still the same at 6:00 p.m. – 7:30 p.m.
- **Park Rental for Campbell-Savona Youth Soccer League** scheduled to rent Village Park pavilion/kitchen/bathrooms on Saturday, September 18, 2021, 9:00 a.m. – 2:00 p.m. Contact is Danielle Boncave and asked if \$80.00 fee could be waived. See attached letter from Danielle. The Board of Trustees all thought it would be good since they are putting the money back into their league.

Mayor asked if any further comments.

No further comments.

On motion of Trustee Peters, Jr., and seconded by Trustee Carson, and carried, all voting AYE to waive the fee for use of the park for Campbell-Savona Youth Soccer League on September 18, 2021, 9:00 a.m. – 2:00 p.m.

<b>ROLL CALL VOTE:</b>	Mayor Scott	AYE
	Trustee Finch	AYE
	Trustee Peters, Jr.	AYE
	Trustee Carson	AYE
	Trustee McCann	AYE

Motion carried.

- **Salt Barn** – Current salt barn is in rough shape. Rick Machuga would like to know if he could put the salt in his shed for now. Mayor Scott saw the shed it would go in and is in better shape than the Village's barn. It would be more convenient for Rick, save time getting the salt out on the roads. All the Trustees agreed to have the salt moved to Rick Machuga's shed.

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- **Banking Computer** – Village Treasurer Tammie Nelson needs a laptop just for banking. This way to she can work on at home. It would be password locked and hooked-up to laptop here.

On motion of Trustee Finch, and seconded by Trustee Peters, Jr., and carried, all voting AYE to approve the Village of Savona to purchase a new laptop for the Village Treasurer for banking purposes.

<b>ROLL CALL VOTE:</b>	Mayor Scott	AYE
	Trustee Finch	AYE
	Trustee Peters, Jr.	AYE
	Trustee Carson	AYE
	Trustee McCann	AYE

Motion carried.

- **Fall Conference** – Mayor Scott would like to attend the NYCOM fall conference in Saratoga, NY. Cost of the conference is \$350.00. He would not stay at the hotel suggested by conference committee. He would stay at a hotel less expensive and pay for his own meals.

Mayor Scott asked if any further comments.

No further comments.

On motion of Trustee Finch, and seconded by Trustee McCann, and carried, all voting AYE to approve Mayor Scott to attend the NYCOM fall conference in Saratoga, NY.

<b>ROLL CALL VOTE:</b>	Mayor Scott	AYE
	Trustee Finch	AYE
	Trustee Peters, Jr.	AYE
	Trustee Carson	AYE
	Trustee McCann	AYE

Motion carried.

- **Budget Amendment for Fire Department Radios** – A reserve account was never started for them for equipment needs. They would need \$3,000.00 - \$5,000.00 for equipment. Mayor Scott stated he would like everyone to review, think about this and we will bring back to the next meeting to discuss further.

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- **Village Cleaner** – Currently looking for someone to come in 2 hours a week. Pay would be \$13.33 an hour. Trustee Finch said she would talk to the cleaner who does the Benedek Memorial Library. Trustee Peter’s will ask someone he knows that might be interested.
- **Village Budget for 2021-2022, Village of Savona in Steuben County** – Certified by the Village Clerk of Savona, and adopted by the Village Board on April 15, 2021. Also certified that the taxable assessed valuation on which taxes are levied for the 2021-2022 year is \$24,220,009.00 and that the assessment roll is dated June 1, 2021.

Mayor Scott asked if any further comments.

Mike Horton stated the mowing that is being done, they are not cleaning-up the grass when finished. They are mowing grass in road; this is illegal and dangerous and doesn’t look good.

Hal Bailey asked if the van out by the Fire Department garage was up for bid. Mayor Scott stated that it was going to Wilbur’s, they would probably sell it for \$500.00. He also stated that the van is not really useable. Tammie stated that there are no keys for the van. Mayor Scott asked if we want to put the van up for bid. Trustee all agreed to put it up for bid. Mayor Scott asked Tammie and Susan to put up notices.

Mayor Scott asked if any further comments.

There were no further comments.

## **ADJOURNMENT:**

On motion of Trustee McCann and seconded by Trustee Finch, and carried, all voting AYE to adjourn the Regular Board Meeting at 7:25 p.m.

<b>ROLL CALL VOTE:</b>	Mayor Scott	AYE
	Trustee Finch	AYE
	Trustee Peters, Jr.	AYE
	Trustee Carson	AYE
	Trustee McCann	AYE

Motion carried.

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Respectfully Submitted,

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Susan Thorne  
Village Clerk