

VILLAGE OF SAVONA

15 McCoy Street
Savona, NY 14879

MAYOR - Brian C. Scott

TRUSTEES - Mary Finch
Tina Carson
Carl Peters Jr.
Chris McCann

Minutes for December 20, 2021

The Village of Savona Board of Trustees held its regular monthly board meeting on Monday, December 20, 2021 at 6:00 p.m. in the Village Hall at 15 McCoy Street, Savona.

PRESENT: Mayor Brian Scott
Trustee Mary Finch
Trustee Carl Peter's, Jr.
Trustee Tina Carson
Trustee Chris McCann – Left meeting at 6:50 p.m.
Clerk Susan Thorne
Treasurer Tammie Nelson
Attorney Elizabeth Oklevitch

OTHERS PRESENT: Mike Slowinski, 9 Seamans Place, Savona
Michael Horton, Justice Court, Savona
Sarah Skinner, W. Washington St., Bath
Michael Carson, 58 West Lamoka Avenue, Savona
Christopher English, 6023 O'Brien Road, Bath
Lynn Van Skiver, 27 Grove Street, Savona
Larry Comfort, 27 Grove Street, Savona
Jean Dennis, 10 Center Street, Savona
Kelly Fitzpatrick, Steuben County Legislature

The meeting was called to order by Mayor Scott at 6:04 p.m.

Mayor Scott stated Trustee McCann was leaving early this evening, he would like to move the Public Hearings on the local laws and discuss first.

The attendees all agreed.

PUBLIC HEARING:

Local Law Numbered #1 of the year 2022, of the Village of Savona entitled "Cannabis Local Law."

Mayor Scott opened the floor to public speakers at 6:06 p.m.

VILLAGE OF SAVONA

15 McCoy Street
Savona, NY 14879

MAYOR – Brian C. Scott

TRUSTEES – Mary Finch
Tina Carson
Carl Peters Jr.
Chris McCann

Sarah Skinner stated reasons why Village should opt in for Dispensary. She is an herbalist and works in medical care and would like to open one up.

Chris English stated his reasons why Village should opt in for Dispensary.

Harvey Hollenbaugh – stated there are a lot of inspections through Code Enforcement.

No further comments.

Mayor Scott closed the floor to public speakers at 6:20 p.m.

Local Law Numbered #4 of the year 2021, of the Village of Savona entitled “Property Maintenance Code.”

Mayor Scott opened the floor to public speakers at 6:21 p.m.

There were no comments.

Mayor Scott closed the floor to public speakers at 6:22 p.m.

Local Law Numbered #5 of the year 2021, of the Village of Savona entitled “Unsafe Structures and Buildings.”

There were no comments.

Mayor Scott closed the floor to public speakers at 6:22 p.m.

PUBLIC SPEAKERS:

Mayor Scott opened the floor to public speakers at 6:23 p.m.

Lynn VanSkiver stated that the roads near her needed to be fixed, especially the pot hole.

No further comments.

Mayor Scott closed the floor to public speakers at 6:24 p.m.

Mayor Scott asked for a vote on Local Law Numbered #1 of the year 2022, of the Village of Savona entitled “Cannabis Local Law.”

Mayor Scott asked for motion.

VILLAGE OF SAVONA

15 McCoy Street
Savona, NY 14879

MAYOR - Brian C. Scott

TRUSTEES - Mary Finch
Tina Carson
Carl Peters Jr.
Chris McCann

On motion of Trustee Carson, and seconded by Trustee McCann, and carried, all voting AYE to The Trustees all agreed to opt out of both consumption sites and dispensaries .

ROLL CALL VOTE:

Mayor Scott	AYE
Trustee Finch	AYE
Trustee Peters, Jr.	AYE
Trustee Carson	AYE
Trustee McCann	AYE

Mayor Scott asked for a vote on Local Law Numbered #4 of the year 2021, of the Village of Savona entitled "Property Maintenance Code."

Mayor Scott asked for motion.

On motion of Trustee Carson, and seconded by Trustee McCann, and carried, all voting AYE to The Trustees all agreed to Local Law Numbered #4, "Property Maintenance Code."

ROLL CALL VOTE:

Mayor Scott	AYE
Trustee Finch	AYE
Trustee Peters, Jr.	AYE
Trustee Carson	AYE
Trustee McCann	AYE

Mayor Scott asked for a vote on Local Law Numbered #5 of the year 2021, of the Village of Savona entitled "Unsafe Structures and Buildings."

Mayor Scott asked for motion.

On motion of Trustee McCann, and seconded by Trustee Peters, Jr., and carried, all voting AYE to The Trustees all agreed to Local Law Numbered #4.

ROLL CALL VOTE:

Mayor Scott	AYE
Trustee Finch	AYE
Trustee Peters, Jr.	AYE
Trustee Carson	AYE
Trustee McCann	AYE

BUSINESS MEETING:

Minutes -

On motion of Trustee Peters, Jr., and seconded by Trustee McCann, and carried, all voting AYE to approve the November 15, 2021 Regular Board Meeting Minutes.

No Corrections made. Motion carried.

VILLAGE OF SAVONA

15 McCoy Street
Savona, NY 14879

MAYOR - Brian C. Scott

TRUSTEES - Mary Finch
Tina Carson
Carl Peters Jr.
Chris McCann

Finance –

Payment of Abstract #7 General Fund \$29,177.63 and Abstract # Water Fund \$10,423.69.

On motion of Trustee Finch, and seconded by Trustee Carson, and carried, all voting AYE, **RESOLVED**, that the Treasurer is hereby authorized to Pay General Fund, Abstract #7, Claims #646-692, totaling \$29,177.63 and Water Fund, Abstract #7, Claims #646-690, totaling \$10,423.69.

ROLL CALL VOTE:	Mayor Scott	AYE
	Trustee Finch	AYE
	Trustee Peters, Jr.	AYE
	Trustee Carson	AYE
	Trustee McCann	AYE

Mayor Scott asked if any comments or questions.

No comments. Motion carried.

BOARD REPORTS:

Trustee Peters, Jr. –

- Took required Sexual Harassment training through the Savona Fire Department, but forgot to sign in on sign-in paper. Thought the training was very good.
- Fire Department had a special meeting on COVID, whether or not to mask and they voted in favor of masking at Fire Hall

Trustee Finch –

- Christmas Joy event at the library had to be moved in-doors due to the high winds. It went very well. She wanted to thank Rick Littell for his help in getting the Christmas tree back up after the wind blew it down.

Trustee Carson –

- Nothing to report

Trustee McCann –

- Mayor Scott, Tammie Nelson and himself had a zoom meeting with some of the BOCES employees who work with Dale Robie. They wanted to do something special. Currently there is a memorial in the Village Park. Chris suggested new signs or new path up to the stature or a bench by the stature. BOCES said they would get the signs. Mayor Scott suggested to start small and could take money out of the Jenny Foster fund, beautification. BOCES said they will have their class make and do the work for whatever they decide to do at the park. Chris said it would be nice to unveil opening day of T-Ball.
- Concession Stand blew over. New one coming in.

VILLAGE OF SAVONA

15 McCoy Street
Savona, NY 14879

MAYOR – Brian C. Scott

TRUSTEES – Mary Finch
Tina Carson
Carl Peters Jr.
Chris McCann

- Hero Banners – will be putting up the banners.

Mayor Scott - submitted written report, activities included:

- Phone conference with Candice Balmer from RCAP regarding loan debt payment. She needs more information.
- Phone call with auditors, should have report by February.
- Concession stand has been torn down and cleaned-up
- Met with Rick Machuga regarding building remodel and put in a bid of \$110,000.00. Waiting to hear back from others. Will table this till January 20, 2022 Board Meeting.
- Met with Doug Kapral regarding building remodel
- Ordered three new Hero Banners
- Letter for water meter replacement
- Employee Handbook
- Budget proposals
- Met with BOCES staff regarding park upgrades
- Went to Hober Tree Farm to get a tree
- Talked with Brian Lewis regarding radio upgrade
- Empire Communications – 100% going live per Empire.
- Researched Williamson Law Code
- Started fixing water accounts
- Tax on utilities research
- Policy updates

Mayor Scott asked if any comments or questions.

No comments.

On motion of Trustee Finch, and seconded by Trustee Peters, Jr., and carried, all voting AYE to accept the board reports as submitted.

ROLL CALL VOTE:	Mayor Scott	AYE
	Trustee Finch	AYE
	Trustee Peters, Jr.	AYE
	Trustee Carson	AYE
	Trustee McCann	AYE

DEPARTMENT REPORTS:

Fire Department – report for November 2021:

- Automatic Alarm: 2
- Hazardous Conditions: 4
- EMS: 25

VILLAGE OF SAVONA

15 McCoy Street
Savona, NY 14879

MAYOR – Brian C. Scott

TRUSTEES – Mary Finch
Tina Carson
Carl Peters Jr.
Chris McCann

- MVA: 4
- Fires: 0
- Mutual Aide: 13

Total Calls for November: 35

Total Calls to Date: 325

Mutual Aide Given: 13 – Bath: 1, Bradford: 0, Campbell: 8, & Thurston: 4

Mutual Aide Received: 6

Average Response Time: 3.34 Minutes

Calls in Village: 13

Calls in Town: 20 Two unknown

Water Department – Report for November 2021

No report submitted

Court – Report for November 2021

Received Cases: 20

Closed Cases: 21

Amount Reports: \$4,870.00

Animal Enforcement – Report for November 2021

- Strays – 1
- Seized – 1

Code Enforcement – Report for November 2021

- Permit for Project – 1
- Application for Project - 1

Town of Bath – Report submitted for November 2021

Clerk Report – Report submitted for November 2021

Treasurer Report – Report submitted for November 2021

On motion of Trustee Finch, and seconded by Trustee Peters, Jr., and carried, all voting AYE to accept the department reports as submitted.

ROLL CALL VOTE:	Mayor Scott	AYE
	Trustee Finch	AYE
	Trustee Peters, Jr.	AYE
	Trustee Carson	AYE

VILLAGE OF SAVONA

15 McCoy Street
Savona, NY 14879

MAYOR – Brian C. Scott

TRUSTEES – Mary Finch
Tina Carson
Carl Peters Jr.
Chris McCann

Trustee McCann AYE

Mayor Scott asked if any further comments.

No further comments. Motion carried.

OLD BUSINESS:

- **Local Law #3, 2021:** “Extending the Terms of Office of Mayor and All Trustees from Two Years to Four Years,” filed by State of New York, Department of State, November 24, 2021.
- **Building Upgrades:**
- **Empire Cable:**
- **Audit Update:**
- **Radio Update:**

NEW BUSINESS:

- **Town of Bath Meeting:** Bath Town Board Assignment, Trustee Peters, Jr., Monday, January 10, 2022, 7:00 p.m.
- **EDU Rate Study**
- **Employee Handbook** – Mayor Scott stated it has been 12 years since it has been reviewed. Conduct of Ethics, other policies need to be reviewed. He stated we will do together.
- **Williamson Building & Codes Enforcement Software** – Mayor Scott stated it would be nice to have the same set-up for taxes as we do for water. He asked Mike Slowinski for help since he is familiar with the program.
- **Budget Proposals** – Mayor Scott stated he and Tammie Nelson will be sending them out. Judge Michael Horton suggested that the Mayor’s pay be increased due to all the things he does for the Village.
- **Elections, March 15, 2022**

Mayor Scott asked for a Motion to hold the elections on March 15, 2022 for voting and polling locations.

On motion of Trustee Peters, Jr., and seconded by Trustee Carson, and carried, all voting AYE to accept the voting and polling locations as Village of Savona Town Hall, 15 McCoy Street, Savona, NY.

ROLL CALL VOTE:

Mayor Scott	AYE
Trustee Finch	AYE
Trustee Peters, Jr.	AYE
Trustee Carson	AYE

VILLAGE OF SAVONA

15 McCoy Street
Savona, NY 14879

MAYOR - Brian C. Scott

TRUSTEES - Mary Finch
Tina Carson
Carl Peters Jr.
Chris McCann

Trustee McCann

ABSENT

Mayor Scott asked if any further comments.

No further comments. Motion carried.

- **Caucus Dates:**
 - Monday, January 24, 2022
 - Democratic 5:00 p.m.
 - Republican 5:30 p.m.

Mayor Scott asked for a Motion to hold the Caucus Dates as January 24, 2022 and for the times - Democratic at 5:00 p.m. and Republican at 5:30 p.m.

On motion of Trustee Finch, and seconded by Trustee Carson, and carried, all voting AYE to accept dates and times for Caucus on January 24, 2022; Democratic at 5:00 p.m. and Republican at 5:30 p.m.

ROLL CALL VOTE:	Mayor Scott	AYE	
	Trustee Finch	AYE	
	Trustee Peters, Jr.	AYE	
	Trustee Carson	AYE	
	Trustee McCann		ABSENT

Mayor Scott asked if any further comments.

No further comments. Motion carried.

- **Unsafe Structures Local Law**
- **Property Maintenance Code Local Law**
- **Cannabis Local Law**

Mayor Scott asked if any further comments or questions.

Mayor Scott asked for a Motion to go to Executive Session.

On motion of Trustee Carson, and seconded by Trustee Peters, Jr., and carried, all voting AYE to go to Executive Session at 7:35 p.m.

VILLAGE OF SAVONA

15 McCoy Street
Savona, NY 14879

MAYOR - Brian C. Scott

TRUSTEES - Mary Finch
Tina Carson
Carl Peters Jr.
Chris McCann

EXECUTIVE SESSION:

Sheriff's Office to check the following applicant's references.

On motion of Trustee Carson, and seconded by Trustee Peters, Jr., and carried, all voting AYE to exit out of the regular Board meeting and into an Executive Session to discuss the Savona Engine and Hose Company, Junior Membership application at 7:35 p.m.

ROLL CALL VOTE:	Mayor Scott	AYE	
	Trustee Finch	AYE	
	Trustee Peters, Jr.	AYE	
	Trustee Carson	AYE	
	Trustee McCann		ABSENT

On motion of Trustee Peters, Jr., and seconded by Trustee Finch, and carried, all voting AYE to return to regular Board meeting at 7:40 p.m.

ROLL CALL VOTE:	Mayor Scott	AYE	
	Trustee Finch	AYE	
	Trustee Peters, Jr.	AYE	
	Trustee Carson	AYE	
	Trustee McCann		ABSENT

JUNIOR MEMBERSHIPS:

Mayor requested a motion to approve Brittany Ann McNew application for Junior membership for the Fire Department.

On motion of Trustee Peter's, Jr. and seconded by Trustee Finch and carried, all voting AYE to approve Brittany Ann McNew's application for Junior membership for the Fire Department.

ROLL CALL VOTE:	Mayor Scott	AYE	
	Trustee Finch	AYE	
	Trustee Peters, Jr.	AYE	
	Trustee Carson	AYE	
	Trustee McCann		ABSENT

Kelly Fitzpatrick, Steuben County Legislature mentioned she would be running for Vice Chairperson this next election. She also mentioned that new business, SCIDA, siding for homes would be coming to Bath. They will be upgrading a lot of the buildings in Bath.

VILLAGE OF SAVONA

15 McCoy Street
Savona, NY 14879

MAYOR - Brian C. Scott

TRUSTEES - Mary Finch
Tina Carson
Carl Peters Jr.
Chris McCann

ADJOURNMENT:

On motion of Trustee Finch, and seconded by Trustee Carson, and carried, all voting AYE to adjourn the Regular Board Meeting at 7:55 p.m.

ROLL CALL VOTE:	Mayor Scott	AYE	
	Trustee Finch	AYE	
	Trustee Peters, Jr.	AYE	
	Trustee Carson	AYE	
	Trustee McCann		ABSENT

Mayor Scott asked if any further comments.

No further comments. Motion carried.

Respectfully Submitted,

Susan Thorne
Village Clerk